



Calcasieu Parish Police Jury

Governing Authority of Calcasieu Parish, Louisiana

Tony Guillory

President

Brian Abshire

Vice-President

AGENDA

REGULAR MEETING

Thursday, March 5, 2020

5:30 PM

Joe Andrepont

Judd Bares

Anthony Bartie

Guy Brame

Randy Burleigh

Ron Hayes

Chris Landry

Eddie Lewis, Jr.

Roger Marcantel

Ashton Richard

Mike Smith

Tony Stelly

Tony Tramonte

1. Call to order by President Guillory.
2. Invocation and Pledge of Allegiance. (Mr. Burleigh)
3. Roll Call.
4. **Take appropriate action** on applications for liquor and beer permits.
5. Consideration of approving payment of all current invoices.
6. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated February 6, 2020.
7. Consideration of approving the Ways and Means Committee Report dated February 27, 2020. (Mr. Stelly)
8. Consideration of approving the Public Works Committee Report dated February 27, 2020. (Mr. Andrepont)

(1) Presented a proclamation to Barbara Hardy, President of Beta Kappa Zeta, Zeta Phi Beta Sorority Incorporated, in recognition of the national organization's 100-year anniversary, the local chapter's 75-year anniversary, and the McNeese State University chapter's 50-year anniversary.

anniversary. Several members of the local chapter were present at the meeting, including former Police Juror Elizabeth Conway Griffin. (President Guillory)

(2) Presented a certificate of recognition to Mr. Mickey Smith, Jr. in honor and recognition of receiving the *2020 Grammy Music Educator Award*. (Mr. Tramonte)

(3) Received a presentation by staff regarding the Southwest District Livestock Show Hall of Fame Exhibit located in the Burton Coliseum. Appearing before the Committee were Mr. Jimmy Meaux, County Agent, and Mr. Jerry Whatley, former County Agent.

(4) Received report from staff and representative of C. H. Fenstermaker & Associates, LLC. Appearing before the Committee were Mr. Butch Babineaux and Ms. Jeanne Hornsby regarding the status of the Regional Watershed Planning and Strategic Analysis Project.

(A) Recommended approving the following requests, to include the adoption of resolutions and/or ordinances, where appropriate, as well as authorization for the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. The requests are as follows:

(1) Approving an amendment to the Professional Engineering Contract between the Police Jury and C.H. Fenstermaker & Associates, LLC, for the continuation of engineering services related to the evaluation of additional regional watersheds.

(2) Amending existing ordinance(s) regulating the speed limit on the following roads:

(A) Ward Three - North Ella Kate Lane, West Ella Kate Lane, East Ella Kate Lane, Eve Elizabeth Lane and Libby Grace Lane.

- Establish 25 miles per hour (District 6, Mr. Hayes);

(B) Ward Four - WPA Road

- Cancel 45 miles per hour in its entirety and establish 45 miles per hour from US 90 North to the Union Pacific Railroad crossing and establish 55 miles per hour from the Union Pacific Railroad crossing North to Houston River Road (District 11, Mr. Marcantel); and

(C) Ward Seven - Old Hwy 90

- Cancel 15 miles per hour from a point 3.15 miles to a point 4.662 miles South of the I-10 South Service Road, West of the Toomey interchange;
- Cancel 30 miles per hour from a point 2.55 miles to a point 3.15 miles South of the I-10 South Service Road, West of the Toomey interchange;
- Cancel 40 miles per hour from the I-10 South Service Road, West of the Toomey interchange for a distance of 2.55 miles;
- Establish 45 miles per hour from the I-10 Service Road to a point 3.15 miles South of the I-10 Service Road; and
- Establish 25 miles per hour from a point 3.15 miles Southwest of the I-10 Service Road to the boat launch a point 4.662 miles South of the I-10 Service Road (District 12, Mr. Bares).

(3) Approving an amendment to the Professional Engineering Contract between the Police Jury and C.H. Fenstermaker & Associates, LLC, to include additional services for the *Ham Reid Road Extension Project*, in Ward Three, as recommended by the Parish Engineer.

(4) Approving an Act of Sale Agreement for the purchase of property, in full-fee ownership, between the Police Jury and Christopher Kirk Richard, for the *Nibletts Bluff Road Bridge Replacement and Realignment Project*, in Ward Seven, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer.

(5) Approving an Act of Sale Agreement for the purchase of property, in full-fee ownership, along with a Utility and Drainage Servitude and Temporary Construction Servitude, between the Police Jury and Joyce Dean Istre, for the *Dean Drive Bridge Replacement Project*, in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer.

(6) Acknowledging that the annual Municipal Water Pollution Prevention (MWPP) audit has been conducted for Sewerage District No. Eleven of Wards Three and Eight Wastewater Treatment Plant, as required by Louisiana Pollutant Discharge Elimination System (LPDES) Permit Number LA 0074357.

(7) Authorizing the Parish Engineer to advertise for Calcasieu Parish Project No. 20-303-0004 (*Dean Drive Bridge Replacement Project; Ward 4*). (District 12, Mr. Bares

(8) ADVISED that the Annual Rabies Vaccination Clinics will be held from 7:00 a.m. to 12:00 p.m., in Sulphur at the West Calcasieu Arena (parking lot - 401 Arena Road) on Saturday, March 14, 2020, and in Lake Charles at the Burton Coliseum (northwest parking lot - 7001 Gulf Highway) on Saturday, April 18, 2020.

9. Consideration of approving the Agenda Committee Report dated February 27, 2020.
10. Consideration of adopting a resolution approving the Louisiana Compliance Questionnaire required in connection with the Police Jury's 2019 audit, and further, authorizing the President of the Police Jury, the Parish Treasurer, and the Parish Secretary to execute all documents related thereto.
11. Consideration of adopting an ordinance rescinding Condemnation Ordinance No. 6242 adopted by the Police Jury on August 1, 2013 which ordered demolition of one manufactured home on the property located at the Corner of Koonce Road and Thibodeaux Lane, North Sulphur area of Ward Four, Calcasieu Parish, Louisiana.

AGENDA NOTE: The structure has been demolished and rescinding the original ordinance is necessary to remove it from the record.

12. **Take appropriate action** on the following bids, quotes, and/or proposals received by the Parish Purchasing Agent, and further, adopt a resolution, where applicable, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(A) February 6, 2020 - bids for Sign Faces with unit prices effective from March 6, 2020, until August 31, 2020 (SB-2020-PW-100);

*AGENDA NOTE: Two (2) bids were received: Osburn Associates, Inc. and Vulcan, Inc. dba Vulcan Signs. **The staff recommends the low responsible and responsive bid of Vulcan, Inc. dba Vulcan Signs, be accepted.***

(B) February 13, 2020 - bids for three (3) Jet Vac Trucks for use by the Division of Engineering and Public Works (DB-2020-PW-101);

*AGENDA NOTE: Three (3) bids were received: Covington Sales & Service, Inc., ITA Truck Sales & Service, LLC, and Martin Truck Center. ITA Truck Sales & Service, LLC and Martin Truck Center were both non-responsive due to their bid bonds not meeting the mandatory requirements of the bid package. **The staff recommends the low responsible and responsive bid of Covington Sales & Service, Inc. in the amount of \$1,145,850, be accepted.***

(C) February 20, 2020 - bids for Water Level Monitoring Station Parts with unit prices effective from April 1, 2020, until March 31, 2021 (SB-2020-PW-102); and

***AGENDA NOTE:** Four (4) bids were received: Blue Water Design Technologies, LLC, Campbell Scientific, Inc., High Sierra Electronics, Inc., and OTT HydroMet Corp. The staff recommends the respective low responsible and responsive bids of Campbell Scientific, Inc., High Sierra Electronics, Inc., and OTT HydroMet Corp, be accepted.*

(D) February 26, 2020 - Calcasieu Parish Project No. 20-101-0023 (Overlaying of Various Roads in Wards 2 and 3).

Contractor Name	Bid Total
R. E. Heidt Construction, Co., LLC	\$4,106,134.04
Prairie Contractors, LLC	\$4,691,119.56

***AGENDA NOTE:** The Parish Engineer recommends that the low bid in the amount of \$4,106,134.04 of R. E. Heidt Construction Co., LLC, be accepted.*

13. **Take appropriate action** on the terms of the following members of various boards/districts, and further, adopt resolutions approving appointments:

(A) Calcasieu Parish Public Safety Communications District; Mr. Brame/Mr. Tramonte.

Ms. Tonia Palermo (Resignation) Deferred 30 days on 2/6/2020.

APPOINT MR. DILLON BERLIN

(B) Creole Nature Trail Scenic Byway District; Mr. Tramonte.

(1) Mr. Sam Wilkinson Deferred 30 days on 2/6/2020. **REAPPOINT**

(2) Mr. Paul Guillory Deferred 30 days on 2/6/2020. **REAPPOINT**

(C) Ward Four Fire Protection District No. Two (District 12); Mr. Bares.

Mr. Kenny Domingue **DEFER 30 DAYS**

14. There are no board member advise items for April, 2020.

15. Adjourn.



CALCASIEU PARISH POLICE JURY

GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

SUBJECT/TITLE:

Take appropriate action on applications for liquor and beer permits.

ATTACHMENTS:

	Description	Type
▣	Special Event Permit	Cover Memo
▣	Liquor and Beer Renewals	Cover Memo



CALCASIEU PARISH POLICE JURY
GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

DIVISION OF PLANNING AND DEVELOPMENT

P.O. Drawer 3287
Lake Charles, Louisiana 70602-3287
337/721-3600
800/826-6092
Fax 337/721-4174
www.cppj.net

TO: Calcasieu Parish Police Jury
FROM: Joy Viccellio Breaux - License Office
DATE: March 5, 2020
RE: Special Event Permit

A Special Event Permit has been issued to Iowa Rabbit Festival, Inc., a non-profit organization under Internal Revenue Code 501(c)3, represented by Hailey Kotara, Secretary, for the event **Iowa Rabbit Festival** to support the expenses of the organization. Alcoholic beverages will be sold or provided as part of a general admission or other type fee at this event.

The applicant, Hailey Kotara, Secretary, has been issued a Type A Permit for the special event -**Iowa Rabbit Festival** - to be held **Friday, March 20, 2020 until Sunday, March 22, 2020** at the Burton Coliseum Complex, 7001 Gulf Hwy., Lake Charles, LA 70607.

(Chris Landry's District)



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TO: Calcasieu Parish Police Jury
FROM: Joy Viccellio Breaux - License Dept.
DATE: March 5, 2020

The following applicants have submitted an application for the renewal of its liquor and beer permits for 2020 subject to your approval:

WARD 3

Broad & Bunker Wine and Spirits
Odis Witt, Manager
B & B WINE AND SPIRITS
3901-A Broad Street
Lake Charles, LA 70615
(Mike Smith's District)
Liquor & Beer (Pkg) \$ 93.75

Putters Golf Complex, LLC
Larry Thomas, Owner
PUTTERS GOLF COMPLEX
7795 Lake Street
Lake Charles, LA 70607
(Ron Hayes' District)
Liquor & Beer \$168.75

WHIZPERS DINING, LLC
Shannon Sterling, Member
WHIZPERS VIP LOUNGE
3945 Hwy. 90
Lake Charles, LA 70615
(Mike Smith's District)
Liquor & Beer \$168.75

WARD 4

B & O Kitchen and Grocery, LLC
Jeff Benoit, Owner
B & O KITCHEN AND GROCERY
3011 East Burton Street
Sulphur, LA 70663
(Randy Burleigh's District)
Beer Only (Pkg) \$ 31.25

MAC Enterprises of Westlake, LLC
Shannon Sterling, Member
MENAGE ADULT CLUB
3801 Hwy. 90
Westlake, LA 70669
(Tony Tramonte's District)
Liquor & Beer \$168.75

WARD 5

Jays Melody Club, Inc.
Rebecca Edwards, Manager
JAYS MELODY CLUB
5232 Hwy. 12
Starks, LA 70661
(Roger Marcantel's District)

Liquor & Beer \$168.75

The following applicant has submitted an application for a **new** liquor and beer permit for 2020 subject to your approval and health unit approval:

WARD 3

Le Maison, LLC
Paige Mays, Member
LE MAISON
2636 Hwy. 3059
Lake Charles, LA 70615
(Mike Smith's District)

Liquor & Beer \$135.00

TOTAL REMITTANCE: \$935.00



CALCASIEU PARISH POLICE JURY

GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

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ATTACHMENTS:

Description	Type
▢ master vehicle list	Cover Memo

2020 VEHICLE/EQUIPMENT PURCHASES
 CONSIDERATION OF AUTHORIZING THE PARISH PURCHASING AGENT TO EITHER ADVERTISE FOR BIDS, PIGGYBACK ON OTHER LOUISIANA GOVERNMENTAL ENTITY CONTRACTS, OR PURCHASE UTILIZING STATE CONTRACT PURCHASING PROCEDURES FOR THE FOLLOWING VEHICLES AND/OR EQUIPMENT. TRADE-IN/SALE INFORMATION IS LISTED, IF APPLICABLE.

New Purchase Description			Trade-In/Sale Information					
PJ MTG 01/16/20	DEPARTMENT	QUANTITY	NEW VEHICLE DESCRIPTION	ASSET NUMBER (trade-in/sale)	UNIT #	YEAR, MAKE, MODEL	MILEAGE/HOURS	ADDITION TO FLEET
	Communications & Media	1	1/2 Ton Extended Cab Quad Door Truck	16260	TV-1	2009 Dodge Caravan	68,775	NO
	OJJS	2	Small SUV	15662	JD 17	2008 Ford Fusion	138,947	NO
				16842	JD 19	2010 Ford Fusion	141,792	NO
DIVISION OF ENGINEERING & PUBLIC WORKS								
	Engineering	1	Mid Size SUV	14754	PE 3	2008 Ford Escape SUV	112,745	NO
	Engineering	1	1/2 Ton Extended Cab Pickup Truck	20171	E30P	2013 Ford F150 Truck	114,024	NO
	Animal Services	1	Transport Trailer					YES
	Animal Services	1	3/4 Ton Extended Cab & Chassis					YES
	PWE - Capital (Special Drainage)	2	Jet Vac Trucks					YES
	PWW - Capital (Special Drainage)	1	Jet Vac Truck					YES
	PWE - Capital (Vegetation)	2	Tractors with Mower	TBD	TBD	TBD	TBD	NO
	PWW - Capital (Vegetation)	2	Tractors with Mower	TBD	TBD	TBD	TBD	NO
	PW - Wastewater	1	3/4 Ton Extended Cab & Chassis with Service Body	15089	SD12	2008 Ford F-250 3/4 Ton Pickup Truck	303,496	NO
DIVISION OF FACILITY MANAGEMENT								
	Facility Management	2	Mid Size Cargo Vans	10023	P15P	2003 Ford F450 Truck with Dump Bed	46,829	YES (1)
	Facility Management	1	Mid Size Pickup Truck	15791	FM47	2008 Ford Explorer SUV	86,815	NO
DIVISION OF PLANNING & DEVELOPMENT								
	Planning & Development	1	Mid Size SUV	20299	PD4	2014 Ford Escape SUV	72,161	NO
	Planning & Development	3	1/2 Ton Extended Cap Pickup Trucks	22160	PD19	2015 Dodge Ram 1500 Truck	73,419	NO
				22389	PD21	2015 Dodge Ram 1500 Truck	65,985	NO
				22499	PD25	2016 F150 Extended Cab Truck	102,003	NO
Total New Purchases		22						
Trade-in/sale of assets may be transferred to other departments to replace damaged or non-repairable vehicles/equipment.								
Staff reserves the right to sell a different asset in the event of damage to another vehicle. The fleet will not be increased unless indicated.								